**REQUEST FOR CHANGE IN GRADUATE ADMISSION STATUS FROM PROBATIONARY TO REGULAR**

The Dean

Graduate School

VSU, Visca, Baybay City, Leyte

Dear Sir/Madam:

I wish to request for the change in my graduate admission from **probationary** to **regular** standing after having complied with the following requirements.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Very truly yours ,

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name & Signature of Student

**RECOMMENDING APPROVAL:**

1. Members of the Dept. of Graduate Admission Committee or Graduate Advisory Committee\*

­­­DEEJAY M. LUMANAO

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ *Head, Distance Education Programs Office*

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_N/A\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Approved:

ANABELLA B. TULIN

*Dean, Graduate School*

*Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_*

1. Department Head

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ MARWEN A. CASTAÑEDA

Department of \_\_\_\_\_\_\_\_\_\_ *University Registrar*